Introduction

MS Paint is a simple program that allows users to create basic graphic art on a computer.

Developer	Microsoft Corporation
Operating system	Microsoft Windows
Initial release	November 1985

Learning Outcomes

- **Moving and copying objects** copy and paste options are used to move and copy objects.
- **Undo** used to reverse the last action performed.
- **Redo** used to reverse the effect of the Undo command.
- **Rotate/Flip a drawing** the rotate tool is used to change the angle of the whole, or a selected part, of the drawing.
- **Resize a drawing** resize option is used to increase or decrease the size of a drawing or a part of the drawing.
- **Skew a drawing** twists a drawing in either the horizontal or the vertical direction.
- **Set drawing as a Desktop Background** a drawing can be set as the desktop background.
- **Zoom In** shows a larger view of the image.
- **Zoom out** shows a smaller view of the image.

1. Answer the following question.

i.   What do you use the Paint software for?

Ans. The Paint software is used to draw, color and edit pictures.

ii.   What are the functions of Cut and Paste tools?

Ans. The function of Cut and Paste tools is to remove data from current position and paste it to another place.

iii.   If you want to see how picture may look without the flower you have also drawn, what button will you use?

Ans. We will use Undo button to see the picture without flower.

iv.   Compare the uses of Flip and Rotate tools. Which one is easiest to use?

Ans. The Flip tool is used to create mirror image of a drawing. The Rotate tool can change the angle of an image. Both are easy to use.

v.   Which tool will you use to make the tree smaller in a drawing?

Ans. We will use Resize tool to make the tree smaller in a drawing.

2. True or False.

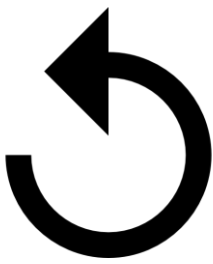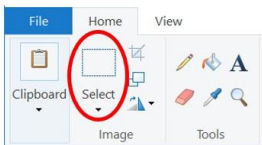|	
The Flip option is used to rotate a drawing.	**F**
You can set a drawing as a desktop background.	**T**
You can reverse the last action performed using the Undo command.	**T**
The keyboard shortcut for the Cut option is Ctrl + R.	**F**
You cannot change the size of a drawing.	**F**

3. Fill in the blanks.

	1. The **CUT** option is used to cut the selected part of a drawing
Zoom out	2. The **Zoom out** option shows a smaller view of the image.
	3. The **Zoom in** option shows a larger view of the image.
	4. The Undo command is used to **reverse** the last action performed.
	5. You can select a part of a drawing using the **Select** tool.

4. Choose the correct answer.

1. **The shortcut keys for copying something are:**

   a. Ctrl + Y   b. Ctrl + X   c. **Ctrl + C**   d. Ctrl + V

2. **To change the angle of the drawing, _____ option is used.**

   a. **Rotate**   b. Flip   c. Copy   d. Undo

3. **_____ Option is used to increase or decrease the size of a drawing.**

   a. Copy   b. Paste   c. Select   d. **Resize**

4. **Symbol for zoom in option is:**

   a. ⊖   b. ⊕   c. ⊘   d. 🗑
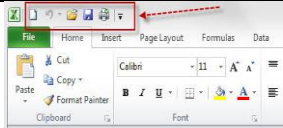
5. **The _____ option is used to cut the selected part of a drawing.**

   a. **Cut**   b. Copy   c. Flip   d. Rotate

5. Rearrange the jumbled words.

Jumbled Words	Arranged Words
HERADAWA	HARDWARE
SETFORWA	SOFTWARE
ETPDKSO	DESKTOP
SCION	ICONS
BSKTAAR	TASKBAR

6. Drag and Drop

Clipboard	Quick Access Toolbar	Start button	File	Folder

1. I am used to store a group of files	**Folder**	
2. I am a piece of information stored in the computer.	**File**	
3. I am the tab present in a paint window that has the Cut and the Copy options.	**Clipboard**	
4. I am the button present at the left corner of the taskbar	**Start button**	
5. I am the toolbar that has the Undo and the Redo buttons	**Quick access toolbar**	

7. Name the tool/option/button of the Paint window used to do the following.

Paint button	Resize	Skew option	Rotate	Zoom out

a. Change the angle of the whole or a selected part of the drawing.

Rotate

b. Increase or decrease the size of a drawing.

Resize

c. Twist the drawing in the horizontal or vertical direction.

Skew Option

d. Set a drawing as the desktop background.

Paint button

e. Reduce the zoom level.

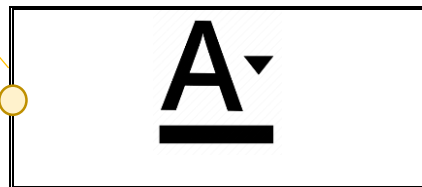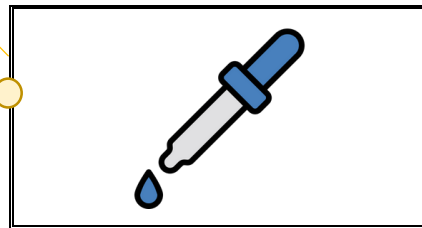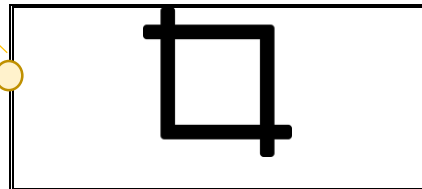**Zoom out**

8. Match the columns.

Column A	Column B
Crop Tool	
Color Picker Tool	
Text Tool	
Eraser Tool	
Polygon Tool	
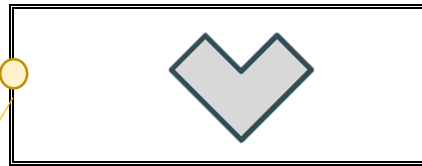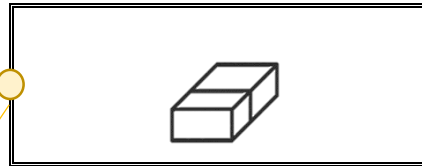
9. Group the following items under the correct header.

Keyboard	Printer	Scanner	MS windows	MS Office

Hardware	Software
Printer	MS office
Keyboard	MS windows
Scanner	

How many items do you have under hardware?   **3 items**

How many items do you have under software?   **2 items**

10. Word Search.

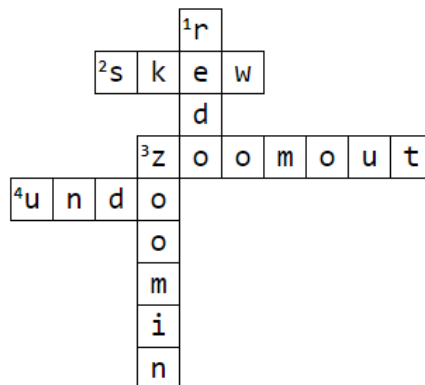| ROTATE	TEXT	ERASER	SELECT	CROP

E	P	S	B	X	S
R	O	T	A	T	E
A	L	C	M	E	L
S	Y	R	D	X	E
E	G	O	C	T	C
R	O	P	O	L	T
K	N	E	K	M	Z

11. Cross word

```
              ¹r
        ²s  k  e  w
              d
           ³z  o  o  m  o  u  t
     ⁴u  n  d  o
              o
              m
              i
              n
```

Across	Down
2. twists a drawing in either the horizontal or the vertical direction	**1.** used to reverse the effect of the undo command
3. shows a smaller view of the image	**3.** shows a large view of the image
4. used to reverse the last action performed	

12. Comprehension

Paint is a colorful liquid that we use to decorate and add color to things. It comes in many different colors like red, blue, and yellow. You can use a paintbrush to spread paint on paper, walls, or even on your art projects. When we mix color together, we can create new colors! Paint can be wet at first, but it dries and sticks to the surface. It's important to be careful not to spill paint and to clean up after using it. Paint helps make our world more beautiful and interesting!

1. **What is paint?**

Ans. Paint is a colorful liquid that we use to decorate and add color to things.

2. **Name some colors of paint.**

Ans. Some colors of paint are red, blue, and yellow.

3. **What happens when we mix colors together?**

Ans. When we mix colors together, we can create new colors.

4. **What does paint do for our world?**

Ans. Paint helps make our world more beautiful and interesting.